

**Minutes of Meeting  
April 21, 2023  
Sioux Falls and Zoom**

Members Present in Sioux Falls:

Joe Carlson  
Toni Feist  
Erica Gloor  
Valerie Husby

Caryn Johnson  
Julie Nelson  
Brenda Smith  
Joey Younie

Members Present on Zoom:

Katie Armstrong  
Bob "Skippy" Blechinger  
Melanie Boetel  
Whitney Bruner  
Bernie Grimme

Jessie Kuechenmeister  
Shawnie Rechtenbaugh  
Keath Rick  
Wendy Trujillo  
Sara Valle

Others Attending:

Arlene Poncelet

INTRODUCTIONS

Erica Gloor, Chair, called the meeting to order at 8:30 a.m. The mission statement was read, and the meeting agreements were reviewed. All members were asked to introduce themselves, their role on the Council and something they would like to know more about.

APPROVE AGENDA & MINUTES

Corrections were made to the minutes: On page 3, fixed a typo and added Val as a volunteer for the family caregiver documentary workgroup. Val Husby made a motion, seconded by

Toni Feist, to approve the agenda and minutes of the February 3, 2023 meeting as corrected. Motion passed.

### BUDGET UPDATE

Arlene Poncelet reviewed the Information Budget that she prepared. This showed available funds from FFY21, 22 and 23 as \$35,129.67 (assuming today's proposal is approved). The other reports from the Department of Human Services were received yesterday so were not available online. These reports were reviewed expenditures by goal and/or objective and the Forecast Summary. There were a number of grants/contracts that have been completed but still showed obligations and that lifted the amount of funds remaining to a positive number this quarter.

### DIRECTORS REPORT

Arlene showed the summary of performance measures for the FFY22 Annual Report and the infographic that was created to highlight some of the accomplishments.

It is time again to complete an evaluation of Arlene. All Council members will receive the evaluation form to complete and return to the chairperson. Then the Executive Committee meets to complete the evaluation. By following the Council's policy to use the fiscal agent's salary increases for administrative staff, Arlene shared that she will receive a 3% salary increase.

Arlene shared information on the NACDD Annual Conference being held in July 24-27 in Florida and the Administration on Community Living / ITACC (Information & Technical Assistance Center for Councils) Technical Assistance Institute to be held virtually the afternoons of May 10, 11, 16 and 17. In reviewing the actual topics for those days, several Council members were interested in participating as the TA Institute sessions are virtual and no cost to the Council. An email will be sent sharing the registration link.

Arlene shared that over 100 people registered for the Overview of the assessment of services for people with intellectual and developmental disabilities (IDD) and mental health challenges. There will be opportunities for Council members, providers, family members and people with disabilities to participate in an online survey, a phone interview with family members, and focus groups throughout the summer. The National Center for Start Services will also be conducting a review of Medicaid Claims Data as well.

Arlene shared a couple of statistics regarding access to technology and internet service during the pandemic for people with IDD. Several Council members expressed interest in the full study shared by the Council on Quality and Leadership.

The National Association of Council on Developmental Disabilities has created a document titled, “Uncomfortable Conversations”. Arlene will be sharing a copy of the document that was created for Council staff and members to have resources available to assist in having uncomfortable conversations about Access to Health Care, Community Living, Jobs and Career Paths, Setting your Lifecourse, Alternatives to Guardianship, Transportation, Voting, and Direct Support Professionals. This will be shared with Council members soon.

### THANK YOU

Arlene presented a certificate to Erica and thanked her for 6 years of service to the Council and 2 years as the Chairperson. Erica provided certificates to Council members who have terms ending on June 30, 2023. Whitney Bruner and Diane Flahaven Neu will not be returning to the Council. Toni Feist, Val Husby, and Elizabeth Tiger are completing their first term and their names have been submitted for re-appointment.

### GRANT REVISION – Black Hills Special Services Cooperative, Bright Beginnings

Arlene explained that she had received a request to change the use of some funds for this grant for an extra year of the cost of

Schoology (the online program they are using for the training). This would be a re-allocation of funds not used for travel during the past 3 years. Arlene recommended that if the change was approved by the Council, she would request that the grant be extended through September 30, 2024 and reporting continue to reflect the use of the online platform. Erica Gloor made a motion, seconded by Sara Valle, to approve the revision to the budget for this grant. Motion passed.

### GRANT APPLICATION – DD Council Public Information, USD Center for Disabilities

Kendra Gottsleben presented a review of the activities from the past year, including several videos completed for self-advocates. Council discussion included: have the videos been shared with other agencies (soft skills video – requesting leave) such as DRS, TSLP and SDPC; the Possibilities Magazine is well done – could that be more than once a year; share more success stories on Facebook.

Erica Gloor made a motion, seconded by Sara Valle, to approve federal funding in the amount of \$23,000 for the Public Information grant. Motion passed 15-0.

### UPDATE – DIVISION OF DEVELOPMENTAL DISABILITIES

Joey Younie, Director, Division of Developmental Disabilities provided an overview of initiatives within the Division and service system. These included: a new Person Centered Planning Guide later this fall; changes within the CHOICES Comprehensive Waiver; changes to Shared Living including the state setting the rate paid to families; changes within Day Services; ICAP Guidelines updated and training to be held for all case managers and coordinators; revisions to the Administrative Rules of SD for CHOICES and Family Support 360 Waiver sections; updated Department of Human Services website soon; Front Door to Supports beginning June 1; case management system changing thru September and more. Everyone appreciated the in-depth information about the Division's current and future initiatives.

## LEGISLATIVE UPDATE

Bernie Grimme shared information on the interpreter certification legislation passed this year. Joey Younie explained the bill about termination from SD Developmental Center to match federal rules of 30 days. Joey also shared that through appropriations, funds were included to expand FS360 programs and to pay 100% of methodology for CSP services. Arlene also reviewed a list of Bills in Congress for those interested in the federal legislation.

## PUBLIC COMMENT

No one from the public was there to comment.

Arlene took this time to share information on several trainings that are available in the upcoming months – Charting the LifeCourse, Lighting the Way Autism Conference, Work Incentives Training, and Save the Date for the South Dakota Conference on Developmental Disabilities.

Brenda Smith shared information on the National Collaborative for Supporting Families that developed and released a National Strategy for Supporting Family Caregivers.

## Next Meeting

Possible dates for July were discussed. Arlene will send a poll.

## Final Round

Meeting members were asked to share something they appreciated or would change about the meeting. Comments: appreciated the hybrid option of in-person and Zoom; OWL technology worked well today; and presentations by Joey and Kendra.

## Adjourn

Toni Feist made a motion, seconded by Caryn Johnson, to adjourn the meeting at 1:45 p.m. Motion passed.